

Details of Western Odisha Development Council for publication under Section 4 of Right to Information Act, 2005

Western Odisha Development Council

Section 4 (1)(b) (i)

Name of the Office- Western Odisha Development Council

Address- 6th Floor, Rajiv Bhawan, Bhubaneswar-751001.

Functions: Western Odisha Development Council (WODC) prepares appropriate long term and short term plans and programmes for the removal of developmental imbalances between different districts within the Council area, keeping in view the overall levels of development of the State. WODC suggests long term measures for removal of imbalances as aforesaid and ensure optimal utilisation of available resources for removal of such imbalances, keeping in view the potentialities of different districts within the Council area and the ways and means position. WODC formulates plans and programmes for equitable arrangements in providing adequate facilities for technical, educational and vocational training for the purpose of creating sufficient opportunity for employment in services under the control of the government within the Council area.

The Western Odisha Development Council consists of -

- (a) Sri Subash Chandra Chauhan, Chairman.
- (b) Sri Gopabandhu Satpathy, IAS, Chief Executive Officer.
- (c) Smt. Pratibha Dora, OAS(A)SB, Development Officer.
- (d) Smt. Manasi Satapathy, OPS-A, Joint Director.
- (e) Dr. Surendra Kumar Sharma, OFS-I(SB), Accounts Officer.

The general superintendence, direction and management of the affairs of the Western Odisha Development Council shall vest in the Chairman who shall be assisted by the Chief Executive Officer and may exercise all such powers and do all such acts and things which may be exercised or done by the Chief Executive Officer and other team of officers employed by WODC for the purpose.

The Act enjoins upon the State Government to provide the Chairman, Chief Executive Officer, Development Officer, Deputy Director with such officers and employees as may be necessary for the efficient performance of their functions under this Act and the salaries and allowances payable to and the terms and conditions of service of the officers and other employees appointed for the purpose of this Act shall be such as may be prescribed. The posts so far created by the State Government and filled in are as follows;

Sl. No.	Designation of the posts	Pay band/Scale/Grade Pay/Pay Scale of the post	No. Posts sanctioned	No. of Posts filled	No. of Posts vacant
1	Chairman	97000(Fixed)	1	1	Nil
2	PS to Chairman	15600-3910/6600	1	Nil	1
3	Chief Executive Officer	PB-4/37400-67000/8800	1	1	Nil
4	Development Officer	PB-4/15600-39100/5400	1	1	Nil
5	Deputy Director	Deployment Basis	1	1	Nil
6	Accounts Officer	PB-3/15600-39100/5400	1	1	Nil
7	PA to CEO		1	Nil	1
8	Programme Manager-cum-MIS Expert	30000 consolidated	1	1	Nil
9	Technical Consultant	30000 consolidated	1	Nil	1
10	Sr. Econ. Investigator/Statistical Assistant	PB-2/9300-34800/4200	1	1	Nil
11	Personal Assistant	PB-2/9300-34800/4200	1	1	Nil
12	Sr. Stenographer	PB-2/9300-34800/4200	2	1 (Contractual)	2
13	Jr. Stenographer	PB-1/5200-20200/2400	1	1	Nil
14	Sr. Assistant	PB-2/9300-34800/4200	1	1	Nil
15	Sr. Clerk	PB-1/5200-20200/2400	1	1	Nil
16	Jr. Clerk-cum-Typist	PB-1/5200-20200/1900	1	1	Nil
17	Jr. Diarist	PB-1/5200-20200/2000	1	Nil (Political)	1
18	Driver	PB-1/5200-20200/1900	4	3(Contractual) & 1 (Political)	Nil
19	Zamadar	4750-14680/1700	1	Nil	1
20	Peon	1S/4750-14680/1500	6	5(Contractual) & Nil (Political)	1
21	Chowkidar- cum-Sweeper	1S/4750-14680/1500	2	1(Contractual) & Nil (Political)	1
22	Data Entry Operator, PMU	5200 consolidated	1	1	Nil
23	Messenger-cum- Office Attendant, PMU	4750 consolidated	2	2	Nil

Nodal Government Department –

The budget for the WODC is published in the budget book released by Planning and Convergence Department, Government of Odisha. The Budget Head is Demand No. 16-3451-Secretariat Economic Services-State Plan-090 Secretariat 1833- WODC Establishment.

Reporting to which authority –

Though the budget for the WODC is published in the budget book of Planning and Convergence Department, Government of Odisha, WODC enjoys comparative autonomy and only forwards its Annual Report under Section 25(1) of the RTI Act 2005, to the Planning and Convergence Department, Govt. of Odisha.

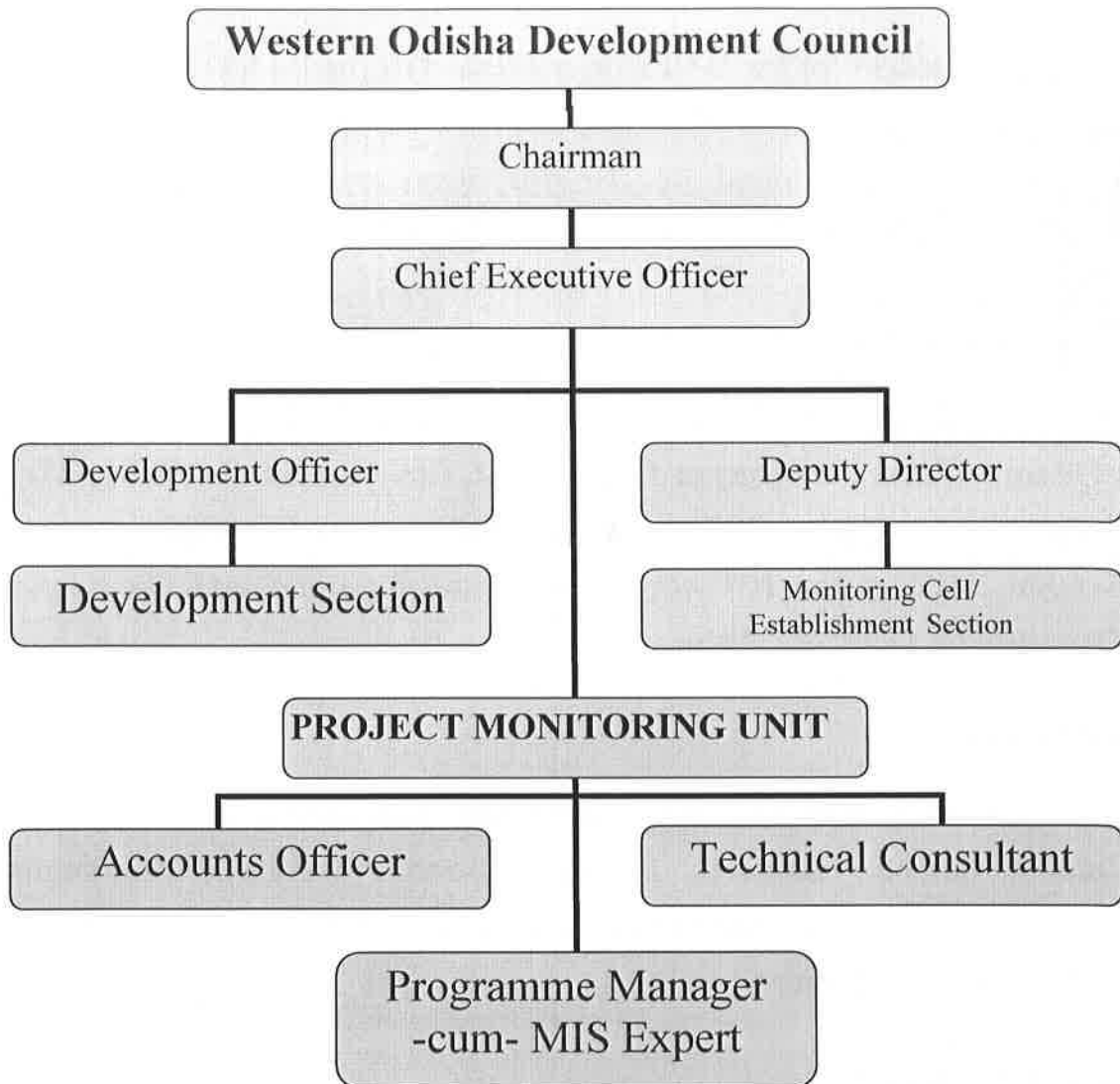
Jurisdiction –

All Public administrative mechanism functioning in 11 districts of Odisha namely; Bargarh, Bolangir, Boudh, Deogarh, Jharsuguda, Kalahandi, Nuapada, Sambalpur, Sonapur and Sundargarh and Angul (Athmalik Sub-division).

Aim and Objectives –

WODC is expedient to provide for the establishment of a Council giving it powers for the social, economic, educational and cultural advancement and development of the people residing in the Western parts of Odisha.

**ORGANIZATION CHART OF THE WESTERN ODISHA
DEVELOPMENT COUNCIL.**



Section 4 (1)(b) (ii)**Powers and duties of Officers and employees**

Sl. No.	Designation	Powers and Duties
1	Chairman	The Chairman is the head of the Council and, when present, presides over all the meetings of the Council. He is responsible for the smooth financial and administrative functions of the Council. He exercises administrative supervision and control over all officers and employees of the council whose services are placed at the disposal of the Council by the Government. For convenient transaction of business of the Council, he allocates amongst the members such business in such manner as he thinks fit. He has the right to make an inspection or cause an inspection to be made by such person or persons, as he may direct, of the Council and its affairs and resultant to such inspection or enquiry, pass necessary orders for remedial measures, as he deems necessary. He has power to take immediate action in emergency situations, which the Council is competent to do, and every such action has to be ratified by the Council in its next meeting. He exercises such other powers and performs such other duties as may be prescribed.
2	Chief Executive Officer	The Chief Executive Officer is responsible for the maintenance of the records of the Council and exercises administrative supervision and control over all officers and employees of the Council including those whose services are placed at the disposal of the Council by the Government. Subject to the rules, the Chief Executive Officer exercises such other powers, performs such other functions and discharge such other duties, as the Council may, by general or special resolution, decide from time to time.
3	Development Officer	Assist the Chief Executive Officer and Monitor the Establishment matter of WODC

Sl. No.	Designation	Powers and Duties
4	Deputy Director	To assist the Chief Executive Officer relating to monitoring work.
5	Accounts Officer	The responsibility of the Accounts Officer will be to ensure (i) timely release of funds for the projects, (ii) refund of 'interest Money, and 'Unutilised Funds' by District Officers / Executing Agencies and effective utilization of the same, (iii) submission of utilization Certificates (UCs) by the District Officers / Executing Agencies for reporting to the State Government, (iv) location of Council's idle funds and intimate measures to divert the same for completion of incomplete projects or for taking up of new projects wherever necessary. He is the Public Information Officer of WODC.
6	Technical Consultant	Technical Consultant will be responsible for proper scrutiny of Plan/Estimates and technical appraisal of DPRs sent by the WODC Districts as well as field verification, quality assessment of works implemented by Executing Agencies as when required.
7	Programme Manager-cum-MIS Expert	(i) The Programme Manager will be responsible for overall coordination & supervision of the PMU activities. Periodically assess the status of projects and reforms in Council area and present an analytical report with possible suggestion for improvement. (ii) To support speedy internalization of the Project Monitoring & Evaluation System (PMES) and accurate reporting through the same and to improve the IT System of the WODC and recommend ways to make it more user – friendly and efficient. (iii) Organize workshops for the officials dealing with WODC.

Section 4(1)(b)(iii)

Procedure followed in the decision making process, including channel of supervision and accountability.

The Budget prepared by WODC is forwarded to Planning and Co-ordination Department, Government of Odisha. After sanction of the project in the Odisha Legislative Assembly, P&C sanctioned the fund to WODC in shape of grant-in-aid. Then WODC give administrative approval and after that release funds to different executing agencies of the Council area. Annual Report is prepared by WODC and sent to P&C Department.

Sl. No.	Details of Activity in WODC	Decision making Process	Authority Responsible for that Activity
1	Preparation of Budget	WODC	Chief Executive Officer
2	Give Administrative approval	-do-	-do-
3	Release of funds	-do-	-do-
4	Annual Report	-do-	-do-

Section 4(1)(b) (iv)

Norms set for discharge of functions

WODC has decided to

- (a) prepare its own annual budget for the Council area;
- (b) prepare long term and short term plans for the development and advancement of the Council area;
- (c) prepare and execute projects relating to the development and advancement of the Council area;
- (d) supervise and review different developmental projects undertaken by different Agencies including that of the Government within the Council area;
- (e) suggest to the Government about different projects to be taken up within the Council area;
- (f) execute different development projects of the Council through different Agencies of the Government or through any other agencies identified by the government in the manner prescribed;
- (g) review, supervise, co-ordinate and monitor different projects of Government in the Council area including issuance of administrative approval of proposal and selection of executants of projects by the Council;

(h) take loans in its own name with prior approval of the Government to implement various projects for the development and advancement of the Council area;

(i) prepare, in each financial year, a Budget of its estimated receipts, including the annual grant-in-aid by the Government which shall not be less than thirty crores, and disbursement for the following financial year and submit the same to the Government three months before the presentation of the State Budget; and

(j) prepare in each financial year a supplementary Budget providing grant-in-aid to be made by the Government to the Council in the second phase, which shall not be less than rupees twenty crores, and make any modification of its Budget for that particular year and may submit the same to government for obtaining the approval of the State Legislature.

(k) prepare in each financial year a Special Budget which shall not be less than fifty crores and submit the same to Government for approval.

Section 4(1)(b) (v)

List the rules / regulation / instructions / manuals / records held in WODC for discharging its functions:-

1. Western Odisha Development Council Act (WODC), 2000
2. Western Odisha Development Council (Amendment) Act, 2001
3. Western Odisha Development Council (Amendment) Act, 2003
4. Secretariat Instructions
5. Records Manual of the Board of Revenue
6. All important National and State Laws/Rules

Sl. No.	Subject	Type of Document file/muster/register/voucher etc	Particulars of Heading/type in the document	Periodicity of preservation
1	Budget	File/Register	Section-15 of WODC Act	

Section 4(1)(b) (vi)

Legal documents/records in connection with Budget, sanction of funds and distribution of funds to different districts at the level of WODC.

Section 4(1)(b)(vii)

The primary function of the Western Odisha Development Council is to prepare long term and short term plans for the development and advancement of the Council area, prepare its annual Budget, supervise and review different developmental projects undertaken by different agencies including that of the Government within the Council area.

Section 4(1)(b)(viii)

There is a Council consists of following members:-

- (a) A Chairman to be nominated by Government, who shall be a person from the Council area;
- (a-1) Two members of the Lok Sabha, representing any constituency, either wholly or in part, within the Council area, to be nominated by Government on rotational basis,
- (b) Eleven members of the Odisha Legislative Assembly not being less than one from each district within the council area elected from any constituency, either wholly or partly within the Council area, to be nominated by Government on rotational basis;
- (c) Ten experts to be nominated by Government from amongst persons who have-
 - (i) special knowledge of planning, finance and accounts of Government, or
 - (ii) wide experience in public administration or social service, or
 - (iii) expertise of special knowledge in different fields like Education including law, technical education and vocational training, Agriculture, Industries, Irrigation, Public Health, Forestry, Mining, Public Works, Employment or management of people's problems;

"Provided that at least seven experts shall be persons from the Council area;"

- (d) Revenue Divisional Commissioner of the Division under which the maximum portion of Council area is situated; and
- (e) Chief Executive Officer, who shall be the Member-Secretary of the Council.

Section 4 (1)(b) (ix)

Directory of the officers and employees:

Sl. No.	Name and Designation	Telephone Number	e-mail Address
1	Sri Subash Chandra Chauhan, Chairman	0674-2393954	pschairmanwodc@gmail.com
2	Sri Gopabandhu Satpathy, IAS Chief Executive Officer	0674-2391599	ceowodc@gmail.com
3	Smt. Pratibha Dora, Development Officer	0674-2393682	dowodc@gmail.com
4	Smt. Manasi Satapathy, Joint Director	0674-2390506	deputydirectorwodc@gmail.com
5	Dr. Surendra Kumar Sharma, Accounts Officer	0674-2390592	dsksharma32@gmail.com

Please see details under the next Section.

Section 4 (1)(b) (x)**Details of remuneration of officers and employees:**

The State Government shall provide the Chairman, Chief Executive Officer, Development Officer and Deputy Director with such officers and employees as maybe necessary for the efficient performance of their functions under this Act, and the salaries and allowances payable to and the terms and conditions of service of the officers and other employees appointed for the purpose of this Act shall be such as may be prescribed.

The general superintendence, direction and management of the affairs of the WODC shall vest in the Chairman who shall be assisted by the Chief Executive Officer, Deputy Director and Development Officer

and may exercise all such powers and do all such acts and things which may be exercised or done by the Chairman autonomously without being subjected to directions by any other authority under this Act.

Provided also that the salaries, allowances and other conditions of service of the Chairman, Chief Executive Officer, Deputy Director and Development Officer shall not be varied to their disadvantage after their appointment.

The scales of pay of officers and employees of Western Odisha Development Council are as under:

Sl. No.	Designation of the posts	Pay band/Scale/Grade Pay/Pay Scale of the post
1	Chairman	97000(Fixed)
2	PS to Chairman	15600-39100/6600
3	Chief Executive Officer	PB-4/37400-67000/8800
4	Development Officer	PB-4/15600-39100/5400
5	Deputy Director	PB-3/15600-39100/6600
6	Accounts Officer	PB-3/15600-39100/5400
7	PA to CEO	
8	Programme Manager-cum-MIS Expert	30000 consolidated
9	Technical Consultant	30000 consolidated
10	Sr. Econ. Investigator/ Statistical Assistant	PB-2/9300-34800/4200
11	Sr. Stenographer	PB-2/9300-34800/4200
12	Jr. Stenographer	PB-1/5200-20200/2400
13	Sr. Assistant	PB-2/9300-34800/4200
14	Sr. Clerk	PB-1/5200-20200/2400
15	Jr. Clerk-cum-Typist	PB-1/5200-20200/1900
16	Jr. Diarist	PB-1/5200-20200/2000
17	Driver	PB-1/5200-20200/1900
18	Zamadar	4750-14680/1700
19	Peon	1S/4750-14680/1500
20	Chowkidar- cum-Sweeper	1S/4750-14680/1500
21	Data Entry Operator, PMU	5200 consolidated
22	Messenger-cum- Office Attendant, PMU	4750 consolidated

**Salary Details of Officers and Employees Drawn From
Western Odisha Development Council as on 31.07.2019**

Sl. No.	Name and Designation	Gross Salary (In Rs)
1	Sri Gopabandhu Satpathy, IAS, Chief Executive Officer(Incharge)	Nil
2	Smt. Pratibha Dora, OAS(A)SB Development Officer	99008
3	Smt. Manasi Satapathy, OPS-I, Deputy Director	99008
4	Dr. Surendra Kumar Sharma, OFS-I(SB), Accounts Officer	82564
5	Sri Soumya Ranjan. Pattnaik, Programme Manager-cum-MIS Expert	30000
6	Sri Maheswar Naik, Addl.PS to Chairman	Deployment
7	Sri Pradeep Kumar Tirkey, Senior Economic Investigator	80752
9	Sri Laxmidhar Palei Jr. Stenographer	17252
9	Sri Sadananda Bhoi, Jr. Clerk	29120
10	Sri Tapan Kumar Biswal, Jr. Clerk	16117
11	Sri Dukhishyam Bhanja Jr. Clerk	16117
12	Sri Byasadev Padhan Jr. Clerk - cum - Typist	16117
13	Sri Manoj Kumar Mishra Data Entry Operator	16117
14	Sri Mastaram Digal Driver	on leave
15	Sri Darasingh Dalabehera Driver	16117
16	Sri Tapan Pradhan Driver	16117
17	Sri Saroj Kumar Rath Peon	14188
18	Sri Krushna Chandra Barik Peon	14188
19	Sri Kampeswar Bag Peon	14188
20	Sri Mrutyunjaya Pati Peon	14188
21	Sri Manoja Kumar Rout Peon	14188
22	Sri Ranjan Majhi Chowkidar-cum-sweeper	14188

23	Sri Bijaya Kumar Behera, Data Entry Operator, PMU	12356
24	Sri Debasish Das, Messenger-cum-Office Attendant	11228
25	Ms. Shantilata Digal, Messenger-cum-Office Attendant	11228
26	Sri Amiya Kumar Mohapatra, Driver	12356
27	Sri Ranjan Kumar Behera, Driver	12356

Section 4 (1)(b) (xi)

(In Rs.)

Sl No	Budget Head	2017-18			2018-19		
		Main	Special	Suppl.	Main	Special	Suppl.
1	Irrigation	41389608	58300000	25250000	8698000	38522507	37043000
2	Education	35812877	129505585	25600000	43517750	145942000	12850000
3	Health	896000	2900000		400000	3500000	500000
4	Drinking Water	10451000	21600000	2375000	4750000	9297000	1100000
5	Electrification	3234126	1000000	3532293	2563000	5364057	750000
6	Roads and Communication	49959974	100200000	54400000	78049724	106100000	52417000
7	Other Infrastructure	135756415	186494415	88842707	134521526	191274436	95340000
8	Establishment	22500000			27500000		
	Total	300000000	500000000	200000000	300000000	500000000	200000000

Section 4 (1)(b) (xii)

(a)Manner of execution of subsidy programmes : The Western Odisha Development Council does not implement any subsidy programme.

(b)Details of beneficiaries of subsidy programmes : Not Applicable

Section 4 (1)(b) (xiii)

Particulars of recipients of concessions permits or authorization granted in the WODC : Not applicable

Section 4 (1)(b) (xiv)

Details of information available in electronic form in Western Odisha Development Council.

Please visit website www.wodcodisha.nic.in for details. However, some highlights are

Sl.	Type of	In which electronic	Mode of	Person in
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No.	Document	format it is kept	retrieval	Charge
1	THE WESTERN ODISHA DEVELOPMENT COUNCIL ACT, 2000 & AS AMENDED VIDE ODISHA ACT 8 OF 2001 AND ODISHA ACT 14 OF 2003.	www.wodcodisha.nic.in	Internet	
2	Western Odisha Development Council Rules, 2000.	-do-	-do-	
3	Budget	-do-	-do-	
4	Project	-do-	-do-	
5	District Profile	-do-	-do-	

Section 4 (1)(b) (xv)

The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;

Officer of WODC are available personally from 10.00 a.m. to 5.30 p.m. (Monday to Saturday except Holidays) for providing information to public at Western Odisha Development Council, 6th Floor, Rajiv Bhawan, Bhubaneswar-751001. Phone No. 0674-2391599.

Section 4 (1)(b) (xvi)

Public Information Officer/ First Appellate Authority of the Western Odisha Development Council

**Public Information Officer: Dr. Surendra Kumar Sharma, OFS-I(SB)
Accounts Officer
Western Odisha Development Council
6th Floor, Rajiv Bhawan, BBSR.**

**First Appellate Authority: Smt. Pratibha Dora, OAS(A)SB,
Development Officer
Western Odisha Development Council
6th Floor, Rajiv Bhawan, BBSR.**

Section 4 (1)(b) (xvii)

The Western Odisha Development Council has provided all information on the website.